



Texas Society of the
American College of Osteopathic Family Physicians

Annual Membership Business Meeting 2022

&

Annual Report for Fiscal 2021 – 2022

Presented Friday, June 17, 2022
Sheraton Arlington, Arlington, TX

Membership Business Meeting Agenda

1. Welcome and Introductions - Anastasia ‘Staci’ Benson, DO – President
2. Invocation and Osteopathic Pledge (*A page 2)
3. Call to Order
- President’s Report - Anastasia ‘Staci’ Benson, DO – President, Texas ACOFP
4. Secretary’s Report
-Approval of 2019 Minutes (*B page 2)
5. Treasurer’s Report
-Profit and Loss Statement 2020 – 2021
-Proposed Budget 2022 - 2023
6. Nominating Committee Report – Carol Browne, DO, FACOFP – President-Elect
-2022-2023 Proposed Slate of Officers
-Nominations from the Floor
-Recording of Delegates to the ACOFP 2023 Congress of Delegates Meeting;
Wednesday, March 29, 2023, Orlando, FL
7. Adjournment

***A. Osteopathic Pledge of Commitment**

I pledge to:

Provide compassionate, quality care to my patients;

Partner with them to promote health;

Display integrity and professionalism throughout my career;

Advance the philosophy, practice and science of osteopathic medicine;

Continue life-long learning;

Support my profession with loyalty in action, word and deed; and

Live each day as an example of what an osteopathic physician should be.

***B. Minutes 2019 ANNUAL MEMBERSHIP MEETING**

(Note: to avoid confusion, the reports presented and voted on at this meeting (2018 activity), appear as noted in bold – List of Items starts page 5 of this report)

Friday, June 14, 2019 5:30 pm

TOMA Texas ACOFP 12th Annual Convention

Sheraton Arlington – Arlington, Texas

Agenda

1. Invocation - Jim Czewski, DO

2. Welcome and Introduction of Guests – H. Sprague Taveau, IV, DO, FACOFP, MBA - President

3. President's Report – H. Sprague Taveau, IV, DO, FACOFP, MBA - President

4. Secretary's Report – Approval of Minutes from 2018 Annual Membership Meeting

*(*see List of Items #1 for copy of 2018 Minutes, approved at this meeting, on Friday, June 14, 2019)*

5. Treasurer's Report – Approval of 2019-2020 Proposed Budget

*(*see List of Items #2 for copy of this report, approved at this meeting Friday, June 14, 2019)*

6. Nominating Committee Report –

a. Recommendation of 2019-2020 Slate of Officers

b. Nominations from the floor

c. Election of new officers

*(*see List of Items #3 for copy of this report, approved at this meeting Friday, June 14, 2019)*

7. Recording of Delegates at ACOFP 2020 Congress of Delegates – H. Sprague Taveau, D.O. – President

*(*see List of Items #4 for copy of this report, approved at this meeting on Friday, June 14, 2019)*

8. Adjournment

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2. Texas ACOFP Past Presidents

3. Texas ACOFP Family Physician of the Year Award Recipients

4. Texas ACOFP T.R. Sharp Meritorious Service Award Recipients

5. List of Items (reports presented during the 2018 Annual Membership Business Meeting as noted in the Minutes of 2019 Annual Membership Business Meeting)

6. Minutes from Board of Governor Meetings: 2020, 2021, 2022

Texas ACOFP Board of Governors 2021 – 2022

OFFICERS

President: Anastasia ‘Staci’ Benson, DO

President-elect: Carol Browne, DO, FACOFP

Vice President: Dave Mason, DO, MBA, FACOFP

Secretary/Treasurer: Stephen McKernan, DO, FAAFP, FACOFP

Immediate Past President: Katarina Lindley, DO, FACOFP

Past President: Katarina Lindley, DO (fulfilling unexpired term of H. Sprague, IV, DO, MBA, FACOFP)

Governors

Sujan Gogu, DO – 2022

Kathrine Peterson, DO, MS – 2022

Shannon Ramsey-Jimenez, DO, FACOFP – 2023

Skye Passmore, DO – 2023

D. Tyler, King, DO – Resident Governor 2022

Fariya Fatima, OMS – Student Representative, TCOM

Rachel O’Hair, OMS - Student Representative, UIW SOM

Kensley Grant, OMS – Student Representative, SHSU COM

Texas ACOFP Past Presidents

*Richard Brennan, D.O.	1952-1954	Harvey H. Randolph, Jr., D.O.	1981-1982
Esther M. Roehr, D.O.	1954-1955	Robert G. Maul, D.O.	1982-1983
*Robert Brune, D.O.	1955-1956	Robert L. Peters, D.O.	1983-1984
*Joseph L. Love, D.O.	1956-1957	Douglas R. Sharp, D.O.	1984-1985
*Richard Brennan, D.O.	1957-1959	*Joseph Montgomery-Davis, D.O.	1985-1986
Virgil L. Jennings, D.O.	1959-1960	R. Greg Maul, D.O.	1986-1987
Howard G. Buxton, D.O.	1960-1961	Constance I. Jenkins, D.O.	1987-1988
Loren R. Rohr, D.O.	1961-1963	Nelda N. Cunniff, D.O.	1988-1989
William J. Mosheim, D.O.	1963-1964	Richard M. Hall, D.O.	1989-1990
*John H. Burnett, D.O.	1964-1965	Craig Whiting, D.O.	1990-1991
*D. D. Beyler, D.O.	1965-1966	Howard H. Galameau, Jr., D.O.	1991-1992

T. Robert Sharp, D.O.	1966-1968	Rodney M. Wiseman, D.O.	1992-1993
*H. Eugene Brown, D.O.	1968-1969	Charles Franz, D.O.	1993-1994
John A. Walton, D.O.	1969-1970	Benjamin Young, D.O.	1994-1995
T. Eugene Zachary, D.O.	1970-1971	Steve E. Rowley, D.O.	1995-1996
Donald Peterson, D.O.	1972-1973	Jack McCarty, D.O.	1996-1997
*Hugo Ranelle, D.O.	1973-1974	Sara Apsley-Ambriz, D.O.	1997-1998
Royce K. Keilers, D.O.	1974-1975	Patrick Hanford, D.O.	1998-1999
*Edmund R. Tyska, D.O.	1975-1976	John Bowling, D.O.	1999-2000
James P. Malone, D.O.	1976-1977	Robert DeLuca, D.O.	2000-2001
Robert P. Finch, D.O.	1977-1978	Harold D. Lewis, D.O.	2001-2002
Mary M. Burnett, D.O.	1978-1979	Jerry E. Smola, D.O.	2002-2003
Richard W. Anderson, D.O.	1979-1980	Ronda L. Beene, D.O.	2003-2004
Phillip P. Saperstein, D.O.	1980-1981	Tony G. Hedges, D.O.	2004-2005
Jeffrey D. Rettig, D.O.	2005-2006	Bruce E. Maniet, D.O.	2006-2007
David E. Garza, D.O.	2007-2008	Nancy Chasteen, D.O.	2008-2009
Damon Schranz, D.O.	2009-2010	James E. Froelich, III, D.O.	2010-2011
George N. Smith, D.O.	2011-2012	Elizabeth A. Palmarozzi, D.O., FACOFP	2012-2013
William R. Rogers, D.O.	2013-2014	Steven G. Bander, D.O., FACOFP	2014-2015
Dan Freeland, D.O.	2015-2016	Katherine D. Lincoln, D.O., FAAFP	2016-2017
H. Sprague Taveau, IV, D.O., FACOFP	2017-2018	H. Sprague Taveau, IV, D.O., FACOFP	2018-2019
Katarina Lindley, D.O., FACOFP	2019-2020		

*Deceased

Texas ACOFP Family Physician of the Year Award Recipients

1959	E. E. Dunlap, D.O., San Diego, TX	1986	Donald M. Peterson, D.O., Dallas, TX
1964	W. G. Millington, D.O., Nixon, TX	1987	Royce K. Keilers, D.O., LaGrange, TX
1967	H. G. Grainger, D.O.	1988	Robert L. Peters, D.O., Round Rock, TX
1970	Mary & John Burnett, D.Os., Dallas TX	1989	Joe Montgomery-Davis, D.O., Raymondville, TX
1971	Joseph V. Money, D.O. Schulenburg, TX	1990	Richard M. Hall, D.O., Eden, TX
1972	T. R. Sharp, D.O., Mesquite, TX	1991	Robert B. Finch, D.O., Dallas, TX
1973	H. Eugene Brown, D.O., Lubbock, TX	1992	Constance Jenkins, D.O., Fort Worth, TX
1974	Carl V. Everett, D.O., Fort Worth, TX	1993	Nelda Cunniff, D.O., Burleson, TX
1975	Robert G. Haman, D.O., Irving, TX	1994	Robert G. Maul, D.O., Lubbock, TX
1976	Joe Suderman, D.O., Pharr, TX	1995	Jerry M. Alexander, D.O., Wichita Falls, TX
1977	L. N. McAnnally, D.O., Fort Worth, TX	1996	John R. Bowling, D.O., Fort Worth, TX
1978	Wiley B. Rountree, D.O., San Angelo, TX	1997	Catherine K. Carlton, D.O., Fort Worth, TX
1979	Michael A. Calabrese, D.O., El Paso, TX	1998	Rodney Wiseman, D.O., Whitehouse, TX
1980	James C. Williamson, D.O., Seagoville, TX	1999	Ruth Carter, D.O., Colleyville, TX
1981	Robert G. Maul, D.O., Lubbock, TX	2000	Stephen Urban, D.O., Fort Worth, TX
1982	Joseph Love, D.O., Austin, TX	2001	Hector Lopez, D.O., El Paso, TX
1983	none	2002	none
1984	T. Eugene Zachary, D.O., Fort Worth, TX	2003	Harold D. Lewis, D.O., Austin, TX
1985	none	2004	James W. Linton, D.O., Hurst, TX
2005	Robert C. DeLuca, D.O., Eastland, TX	2006	George N. Smith, D.O. West, TX
2007	Phillip Saperstein, D.O., Ft. Worth, TX	2008	Al Faigin, D.O., Fort Worth, TX
2009	Bruce Maniet, D.O., Sherman, TX	2010	Steven Ellerbe, D.O., Liberty, TX
2011	Charles Hall, D.O., Bangs, TX	2012	Jack McCarty, D.O., FACOFP Lubbock, TX
2013	Cynthia Shughrue, D.O., Dallas, TX	2014	Steven Bander, D.O., FACOFP, Wylie, TX
2015	Alex Guevara, D.O., Fort Worth, TX	2016	Thomas Shima, D.O., FACOFP, Dallas, TX
2017	David Armbruster, D.O., Pearland, TX	2018	Sara Aspley-Ambriz, San Antonio, TX
2019	Thomas Shima, D.O., Dallas, TX		

Texas ACOFP T.R. Sharp Meritorious Service Award Recipients

1997	Robert L. Peters, D.O., Round Rock, TX	2001	T. R. Sharp, D.O., Mesquite, TX
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1998	Royce K. Keilers, LaGrange, TX	2002	None
1999	Joe Montgomery-Davis, D.O., Raymondville, TX	2003	Donald Peterson, D.O., Dallas, TX
2000	Robert G. Maul, D.O., Lubbock, TX	2004	Jerry E. Smola, D.O. Sweetwater, TX
2005	Rodney M. Wiseman, D.O., Tyler, TX	2006	John R. Bowling, D.O. Fort Worth, TX
2007	Nelda Cunniff – Isenberg, D.O., Joshua, TX	2008	T. Eugene Zachary, D.O., Colleyville, TX
2009	Robert DeLuca, D.O., Eastland, TX	2010	David E. Garza, D.O., FACOFP, Laredo, TX
2011	Daniel W. Saylak, D.O., FACOFP, Bryan, TX	2012	R. Greg Maul, D.O., FACOFP, Rowlett, TX
2013	George N. Smith, D.O., FACOFP, West, TX	2014	James E. Froelich, FACOFP, Bonham, TX
2015	H. Sprague Taveau, IV, D.O., FACOFP, Killeen, TX	2016	Jim Czewski, D.O., Fort Worth, TX
2017	Katherine A. Lincoln, D.O., FAAFP, Nolanville, TX	2018	Patrick Hanford, D.O., FACOFP, Lubbock, TX
2019	Sandra Hazelip, D.O., Eastland, TX		

List of Items:

1. Copy of Minutes from 2018 Annual Membership Meeting (approved Friday, June 14, 2019)

Minutes from 2018 Texas ACOFP Annual Membership Business Meeting

Texas Society of the American College of Osteopathic Family Physicians

2016 Annual Membership Meeting

Friday, June 15, 2018

LaCantera Hill Country Resort, San Antonio, Texas – TOMA-TxACOFP 11th Joint Annual Convention

1. Invocation –

2. Welcome – H. Sprague Taveau, IV, D.O., FACOFP, President

3. President’s Report – H. Sprague Taveau, IV, D.O., FACOFP, President

4. Secretary’s Report- Approval of Minutes from 2017 Annual Membership Meeting

Motion: To accept the minutes of the 2017 Annual General Membership Meeting Seconded: Motion Carries

2. Copy of Treasurer’s Report from 2018 Annual Membership Meeting (approved Friday, June 14, 2019)

a. Approval of the 2017 Financial Report

b. Approval of the 2018-2019 Budget

Motion: To accept the 2018 Financial Report 2nd Motion Carries

Motion: To accept the 2018-2019 Budget, 2nd Motion Carries

a. 2017 Financial Report

Texas ACOFP Profit & Loss - January 5 through December 31, 2018

Ordinary Income/Expense

Income

4001 MEMBERSHIP DUES 27,825.00

4013 ANNUAL MTG EDUC. GRANTS 0.00

4017 EXHIBITORS 0.00

3999 · Donations Contributions 500.00

4041 · Regional CME Event 22,205.00

4100 · Annual Meeting Profit Split 4,761.98

Total Income 55,291.98

Expense

6001 SALARIES

Director Salary 19,800.00

6001 SALARIES - Other 0.00

Total 6001 SALARIES 19,800.00

6002 CONTRACT LABOR 673.40

6003 PAYROLL TAXES

Annual Federal Unemployment Tax 0.00

Medicare 287.10

Social Security 1,227.60

Texas Workforce Commission 9.40

Total 6003 PAYROLL TAXES 1,524.10

6025 COMPUTER EXPENSE 559.56

6027 TELEPHONE & INTERNET 1,469.00

6030 POSTAGE 132.45

6032 PRINTING 113.04

6034 CREDIT CARD PROCESSING FEE 623.96

6035 SUPPLIES 2,105.31

6037 DONATIONS/CONTRIBUTIONS 2,800.00

6045 ACCOUNTING/BOOKKEEPING 1,691.15

6120 CME FEES 200.00

7007 TRAVEL EXPENSES-VIP'S 0.00

7020 CATERING/MEETING ROOMS 10,124.54

7060 HONORARIUM 300.00

8040 AWARDS/PLAQUES

8041 · T.R.Sharp Student Service Award 1,000.00

8042 · Plaques given at Annual 216.50

8043 · Hat and Boots at Annual 947.18

Total 8040 AWARDS/PLAQUES 2,163.68

6013 · Insurance-Liability Policy 927.00

6015 · Insurance-Employee Dependent WH 0.00

6016 · Travel Administrative-Meals 646.43

6036 · ACLS Supplies 4,401.31

6057 · TRAVEL-STUDENTS 2,000.00

6300 · Travel Administrative-Hotel 918.49

6301 · Travel Administrative-Mile/Air 1,457.29

Total Expense 54,630.71

Net Ordinary Income 661.27

Net Income 661.27

b. Proposed Budget Fiscal 2019-2020

Texas ACOFP Proposed Budget Jan - Dec 2020

Income

4001 MEMBERSHIP DUES 28,000.00

4017 EXHIBITORS 1,000.00

4041 · Regional CME Event 7,000.00

4100 · Annual Meeting Profit Split 5,000.00

Total Income 41,000.00

Expense

6001 SALARIES 18,000.00
 6002 CONTRACT LABOR 1,000.00
 6003 PAYROLL TAXES
 Medicare 300.00
 Social Security 1,250.00
 Texas Workforce Commission 40.00
 Total 6003 PAYROLL TAXES 1,590.00
 6025 COMPUTER EXPENSE 500.00
 6027 TELEPHONE & INTERNET 1,500.00
 6030 POSTAGE 150.00
 6032 PRINTING 125.00
 6034 CREDIT CARD PROCESSING FEE 650.00
 6035 SUPPLIES 1,600.00
 6037 DONATIONS/CONTRIBUTIONS 2,000.00
 6045 ACCOUNTING/BOOKKEEPING
 6047 · Accounting-Income Tax Filing 1,000.00
 Total 6045 ACCOUNTING/BOOKKEEPING 1,000.00
 6120 CME FEES 300.00
 6290 RENT 1,140.00
 7020 CATERING/MEETING ROOMS 4,500.00
 8040 AWARDS/PLAQUES
 8041 · T.R.Sharp Student Service Award 1,000.00
 8042 · Plaques given at Annual 400.00
 8043 · Hat and Boots at Annual 600.00
 Total 8040 AWARDS/PLAQUES 2,000.00
 6013 · Insurance-Liability Policy 1,000.00
 6016 · Travel Administrative-Meals 600.00
 6036 · ACLS Supplies 600.00
 6300 · Travel Administrative-Hotel 900.00
 6301 · Travel Administrative-Mile/Air 1,500.00

 Total Expense 40,655.00
 Net Ordinary Income 345.00
 Net Income 345.00

3. Copy of Nominating Committee Report from 2018 Annual Membership Meeting (approved Friday, June 14, 2019)

- a. Recommendation of 2018-2019 Slate of Officers
- b. Nominations from the floor
- c. Election of new officers

The following slate of officers to the Texas ACOFP was recommended and nominations were taken from the floor.

President: H Sprague Taveau, IV, D.O., FACOFP
President-Elect: Katarina Lindley, D.O., FACOFP
Vice President: Anastasia Benson, D.O.

Secretary: Kathe Supavong, D.O.

Treasurer: Carol Browne, D.O.

Immediate Past President: H. Sprague Taveau, IV, D.O., FACOFP

Past President: Katherine Lincoln, D.O., FAAF

Audrey Jones, D.O. (2019)
Dave Mason, D.O. (2020)
Bruce Addison, D.O. (2021)
Resident Governor
Student Governor
PARLIAMENTARIAN
ACOFPP Liaison
TCOM Liaison
AOA Liaison

Charles Hall, D.O. (2019)
Jim Czewski, D.O. (2020)
Stephen McKernan, D.O. (2021)
Antonio Flores, D.O.
David Lam, OMS
Rodney M. Wiseman, D.O., FACOFPP dist
Robert C. DeLuca, D.O., FACOFPP
Damon Schranz, D.O., FACOFPP
James E. Froelich III, D.O., FACOFPP

No additional nominations were presented.

Motion: To accept the 2018-2019 Slate of Officers as presented Seconded: Motion Carries

B. Nominations for the board positions expiring in 2019 were taken from the floor, none were presented.

4. Copy of Recording of Delegates 2019 ACOFP Congress– H. Sprague Taveau, IV, D.O., FACOFPP from 2018 Annual Membership Meeting (approved Friday, June 14, 2019)

The following members volunteered to serve as delegates to the 2019 National ACOFP Congress of Delegates: H. Sprague Taveau, IV, D.O., FACOFPP, Katarina Lindley, D.O., FACOFPP, Anastasia Benson, D.O., Jim Czewski, D.O., Charles Hall, D.O., Dave Mason, D.O., Dan Freeland, D.O., Steven Bander, D.O., FACOFPP, Damon Schranz, D.O. James E. Froelich, III, D.O., FACOFPP,

Adjournment

President Taveau calls for any new business to be presented. Hearing none; a motion to adjourn the meeting is called and seconded.

Respectfully Submitted: Kris Beavers, Executive Director

Minutes from Board of Governor Meetings: 2020, 2021, 2022 (Jan-May 22)

2020

Texas ACOFP

Minutes

Board of Governors Meeting

Saturday, February 1, 2020 3:00 pm

Omni Dallas Park West, Dallas, TX

I. Call to Order – Katarina Lindley, DO, FACOFPP, President
Meeting is called to order at 3:03 p.m.

II. Invocation and Osteopathic Pledge – Jim Czewski, D.O.

III. Roll Call

Katarina Lindley, D.O., FACOFPP – President

Carol Browne, D.O. – Vice President

Charles Hall, D.O. – Secretary

Jim Czewski, D.O. - Governor

David Mason, D.O. – Governor

Stephen McKernan, D.O., FAAFP, FACOFPP - Governor

Katherine Pederson, D.O. – Governor

Robert DeLuca, D.O., FACOFPP – ACOFP President

James E. Froelich, III, D.O., FACOFP – Texas ACOFP Past President

IV. Minutes from November 12, 2019

Minutes from Board meeting of November 12, 2019 are distributed and reviewed.

Motion: To accept the Minutes as written

2nd Motion Carries

IV. Financial Report – Kris Beavers, Executive Director

Profit and Loss 2019 and Balance Sheet as of February 1, 2020 are distributed and reviewed.

Motion: To accept the Financial Report.

2nd

Discussion: Clarification on Chart of Accounts 6036 for Supplies needs greater clarification and perhaps divided out by Class as some of the expenses were attributed to Regional CME (which has its own Classification as ‘Other Meeting’).

With no further discussion the Financial Report is accepted.

V. Upcoming Meetings

A. ACOFP Congress of Delegates

March 18-19, 2020 – New Orleans

Those who can make the meeting are requested to serve as Texas Delegates during the 2020 ACOFP Congress of Delegates.

B. Regional Meetings

1. Abilene – Saturday, March 7, 2020 – Program Chair, Charles Hall, D.O.

Program Chair, Charles Hall, D.O. provides an update on the speakers and topics for the upcoming

CME meeting;

Pain Management: David Lindley, D.O., Dementia: Sandy Hazelip, D.O., Unusual Diagnosis: Joshua Gray, D.O., OMM: Shannon Klump, D.O., Wound Care: Timothy Bumann, D.O., End of Life: Joshua Reed, D.O., Peripheral Vascular Disease: Joji Vargese, M.D., Surgical Referrals: Scott Carpenter, D.O.

Venue to remain the same; Shelton Building, meeting space generously donated by Hendrick Medical Center as a consideration to Dr. Hall.

C. TOMA – Texas ACOFP 2020 Joint Annual Convention

June 10 - 14, 2020 at the La Cantera Resort & Spa in San Antonio

1. Joint Program Chairs and Committee – to be addressed under New Business

VII. New Business

A. Joint Annual Convention Program Co-Chair and Committee Members

1. Program Co-Chair

There is need for a Program Co-Chair to represent Texas ACOFP in the planning and execution of the TOMA – Texas ACOFP 2020 Joint Annual Convention. Discussion that this role traditionally falls to the Texas ACOFP Vice-President, however current Vice President, Carol Browne, D.O. served in this role for the 2019 Joint Annual Convention. This is related to Dr. Taveau serving dual positions on the Texas ACOFP Board as both Past and Immediate Past President. Discussion among the Board on who is available to take this role. Dr. Browne is willing to serve a second time as Program Co-Chair and is heartily thanked for her service.

2. Program Committee Members

Discussion of Program Committee members; Dr. Lindley, Dr. Mason, Dr. McKernan and Dr. Pederson are willing to serve.

B. Texas ACOFP Board – New / Replacement Members

Discussion on the need for leadership recruitment to the Texas ACOFP Board. Current needs include two new Governors (3 year terms expiring 2023). Potential Governor replacement as well for Dr. Audrey Jones (term expires 2022) and Office position currently held by Dr. Kathe Supavong. Other considerations include a Student Chapter Representative and a Resident Governor from each TCOM and UIW (and USH with start of first class).

Discussion amongst those present, potential candidates include Elizabeth Belyakine as TCOM Resident, in her last year. Jessica Edwards, D.O. is also suggested. Very active as a student. Has completed her AOA residents and now Board Certified by the AOBFP.

Kris to work with Bylaws Committee Chair, Dr. Czewski for updates to match ACOFP Bylaws addressing membership and Committee and Board service by those who are ACGME boarded.

C. Budget Discussion - Fiscal 2020 – 2021

Discussion of potential new budget items is brought forward. As well as the annual allotment for student travel to the ACOFP Annual Convention 2020 in New Orleans.

1. Allotment for Student Travel/Support

Discussion of the importance in supporting student travel. ACOFP student programming, plus the opportunity for networking encourages students to choose family medicine and hopefully choose to support their professional organization. However, it is also important to the Texas ACOFP Board that students desiring to attend the convention express some type of interest in FM.

Motion: To send \$1000 each to TCOM and WIU Student ACOFP Chapters, to be used in support of student travel to the ACOFP 2020 Convention.

2nd Motion Carries

2. Travel Budget for President

In past years, Texas ACOFP paid for President travel to the ACOFP (national) Convention, however the practice was discontinued when budget could no longer support the expense. Over the last several years, Texas ACOFP funds in reserve are healthier and today, consideration is given towards allowing some type of travel stipend or expense reimbursement.

Discussion is favorable to the idea. Centers around expense reimbursement with a capped budget limit. Reimbursable expenses to be limited to Texas ACOFP business-related travel.

3. Other Considerations

At the present time, there are no additional budget considerations in preparation for drafting the Texas ACOFP 2020-2021 Budget, which will be presented during the Membership Business meeting at the TOMA – TxACOFP Joint Annual Convention this June.

VIII. Schedule Next Meeting

Next meeting to be held in March, via conference call. Kris to send dates to select from.

IX. Adjourn

There being no further business, the meeting is adjourned at 5:05 pm.

Respectfully submitted,
Kris Beavers, Executive Director

Texas ACOFP Board of Governors Meeting
Thursday, March 5, 2020 7:00 pm via Conference Call
Minutes

I. Call to Order – Katarina Lindley, DO, FACOFP, President

Meeting was called to order at 7:10 p.m.

II. Invocation and Osteopathic Pledge

III. Roll Call

Katarina Lindley, D.O., FCOFP – President
Stasi Benson, D.O.
Stephen McKernan, D.O., FAFAP, FCOFP – Governor
Dave Mason, D.O. - Governor
Katherine Pederson, D.O. – Governor
Rodney M. Wiseman, D.O., FCOFP *dist* Past President ACOFP

IV. Minutes from February 1, 2020

Minutes were reviewed. Several corrections are needed; details have been emailed to Kris who will update and present at the next meeting.

V. Liaison Updates

1. UIW – Dr. Brown could not attend tonight’s meeting but communicated there are five students planning to attend the ACOFP Convention in New Orleans.

VI. Reminders:

Review of upcoming important dates.

A. ACOFP Congress of Delegates

March 18-19, 2020 – New Orleans

*Joint Caucus – Texas & Colorado. Thursday, March 19, 2020 6:00 – 8:00 AM ‘Royal Meeting Room’ of the Hilton

B. Regional Meetings

Abilene – Saturday, March 7, 2020 – Program Chair, Charles Hall, D.O.

An excellent program has been planned by Dr. Hall utilizing many of the specialty physicians from Hendrick Medical Center. A total of nine hours Category 1A CME will be offered (8 live hours, 1 hour post-meeting for return of outcomes measure survey.)

C. TOMA – Texas ACOFP 2020 Joint Annual Convention

June 10 - 14, 2020 at the La Cantera Resort & Spa in San Antonio

Program planning will begin with a conference call later this week (3/9/19).

VI. Old Business

A. Texas ACOFP Board 2020 -2021

1. Leadership Recruitment

A. 2 New Governors (3 year term expiring 2023)

B. Other Replacements and Considerations

1. K. Supavong, D.O. (Officer Term)

2. A. Jones, D.O. (Governor 2-years remaining on term expiring 2022)

3. Student Chapter Representatives

a. TCOM

b. UIW

4. Resident Governors:

a. TCOM

b. UIW

5. Parliamentarian (currently provided by Rodney Wiseman, D.O., FCOFP

dist)

A. Topic is brought forward from February meeting concerning Board vacancies next year (2020-2021). Those on the call agree to speak with colleagues and report back names of interested candidates.

B. Other Replacements and Considerations

1. Treasurer, Kathe Supavong shared that she does not wish to remain on the Board due to young family and heavy work commitments, however expressed her pleasure in serving. Her vacancy creates an additional slot to fill, or temporarily combining Secretary and Treasurer into one position.

2. Audrey Jones, D.O. and Mario Sanchez, D.O.

We do not have current contact information for either member. Dr. Benson states she has a current number for Dr. Sanchez and will send to Kris.

3. Student Chapter Representatives

One Student Governor per COM; to collaborate and share a single, united vote

One Resident Governor per COM; to collaborate and share a single, united vote

VII. Schedule Next Meeting

Next meeting to be held in April. Kris will send out dates to choose from.

There being no further business, and lack of quorum the meeting is adjourned by unanimous consent.

Respectfully submitted;

Kris Beavers, Executive Director

**Texas ACOFP Board of Governors Meeting
Tuesday, May 12, 2020 7:00 pm via Conference Call
Minutes**

I. Call to Order – Katarina Lindley, DO, FACOFP, President

Meeting is called to order at 7:10 p.m.

II. Invocation and Osteopathic Pledge – Charles Hall, D.O.

III. Roll Call

Katarina Lindley, D.O., FACOFP – President
Stasi Benson, D.O. - President-Elect, FAAFP
Carol Browne, D.O. Vice President
Charles Hall, D.O. – Secretary
H. Sprague Taveau, IV, D.O., FACOFP – Immediate, Past President
Jim Czewski, D.O. – Governor
Stephen McKernan, D.O., FAAFP, FACOFP
Katherine Pederson, D.O., MS – Governor
Audrey Jones, D.O. – Governor

IV. Texas ACOFP Board of Governors – Continuation for Current Board through June 2021

Due to COVID19 concerns, the TOMA – Texas ACOFP Joint 2020 Annual Convention, which includes the annual Texas ACOFP Membership Business Meeting, has been cancelled. Instead, online CME options will be provided on the TOMA website as an on-going joint project.

Given the situation and feasibility of conducting a virtual Membership Business Meeting and voting session, there has been discussion of continuing the current Texas ACOFP Board appointments through June 2021 when a Membership Business Meeting can be conducted at the TOMA – Texas ACOFP 2021 Joint Annual Convention in Arlington.

It is however important to discuss retaining current positions for an additional year as this would not only extend terms an additional year, it would prevent Board members who desire to matriculate forward from doing so.

Motion: To continue current Texas ACOFP Board of Governor Appointments through June 2021

2nd

Discussion: Drs. Hall and Czewski voice support of continuing current leadership. Drs. Pederson and McKernan also favor current leadership. General consensus being in favor, the question is called and an individual vote taken.

Motion carries with unanimous support.

V. Consideration of D. Tyler King, D.O. for Texas ACOFP Resident Governor

The name of D. Tyler, King, D.O. of Laredo is brought for consideration as Texas ACOFP Resident Governor. This slot is currently vacant, and Bylaws state sitting President may fill vacancies.

President Lindley is familiar with Dr. King, currently serving a Family Medicine residency with David Garza, D.O., FACOFP of Laredo. Dr. King was active student government leadership in SOMA at NYIT College of Osteopathic Medicine Jonesboro, AR, and ready to serve.

Motion: to accept D. Tyler, King, D.O. as Texas ACOFP Resident Governor.

2nd Motion carries

VI. Schedule Next Meeting

The next meeting will be held mid-June via Zoom rather than conference call.

Dr. Jones volunteers her University Zoom account. Others on the Board also have Zoom accounts and offer the service; Drs. Taveau, Dr. Browne and McKernan. Meetings can last up to 40 minutes.

In closing, President Lindley asks Board members to contribute their experiences and information on treating COVID as well as mental health status and conditions at the present time.

Motion: To adjourn

2nd Motion carries

Meeting is adjourned at 7:36 pm

Respectfully submitted;

Kris Beavers, Executive Director

Texas ACOFP Board of Governors Meeting Thursday, July 30, 2020 8:00 PM via Zoom Minutes

I. Call to Order – Kris Beavers, Executive Director

President Lindley is ill and cannot attend. The meeting is called to order at 8:10 PM. Dr. Tyler King is also introduced as our Resident Governor and welcomed to the Board and his first meeting.

II. Invocation, Osteopathic Pledge, Pledge of Allegiance,

Invocation is given by Charles Hall, D.O.; Secretary/Treasurer

Osteopathic Pledge is led by H. Sprague, Taveau, IV, D.O., FACOFP

III. Roll Call

Anastasia Benson, D.O. – President-Elect

Charles Hall, D.O. – Secretary/Treasurer

H. Sprague, Taveau, IV, D.O., MBA FACOFP – Immediate & Past President

Dave Mason, D.O., MBA, FACOFP - Governor

Stephen McKernan, D.O., FAAFP, FACOFP – Governor

Audrey Jones, D.O. – Governor

D. Tyler King, D.O. – Resident Governor

IV. Liaison Reports

1. Colleges:

A. TCOM – David Mason, D.O., FACOFP

Dr. Mason reports that TCOM orientation went well. 248 new students. Due to COVID 19, TCOM is adapting through on-line interaction, creative social distancing and providing PPE for face to face encounters. Dr. Mason was able to meet with student leadership. Second year student class predominately on-line, while third year students want more clinical, but are doing on-line the first 8 weeks. TCOM is also working with partner-hospitals to reduce fourth-year student travel for electives within driving distance; Cook Children's for pediatrics, Baylor network etc.

B. SHSU - Stephen McKernan, D.O., FAAFP, FACOFP

Dr. McKernan reports that the inaugural class will start August 3, 2020 with hybrid deliver of curriculum; Asynchronous didactic sessions on-line, the required hands on sessions will be small groups of 20 or less, one group at a time. Faculty and small groups assigned to OP&P together for fall semester. Each group assigned in-person time, otherwise everyone is working outside of the building.

Building requirements are; masks, social distancing and sanitizing. Dr. McKernan also expresses sorrow that the long-awaited building and first class will not get to enjoy the experience to the fullest and prays that COVID-19 doesn't force a completely virtual environment.

C. UIW – update at next meeting by Carol Browne, D.O.

V. Minutes

Minutes from the last three meetings were sent in advance for review.

Motion: To accept as written 2nd

There being no discussion or corrections the motion carries.

1. Corrected Minutes February 1, 2020
2. Minutes March 5, 2020
3. Minutes May 12, 2020

VI. Financial Report – Kris Beavers

Financial documents listed were sent in advance for review. These included most recent Optum investment account statement. Loss due to COVID and unsteady market is minimal. Balance is \$30,080.18. Wells Fargo Operating account has a healthy balance built up over time (\$71,863.88). Sadly, we will miss the revenue from our Joint Annual Convention with TOMA as well as Regional CME. The March program in Abilene being our only meeting and prior to virus outbreak.

Membership dues collected to date: \$13,000. At \$125 per person, mid-way through the year, this is encouraging. Dr. Benson asks what our average membership revenue is. Kris agrees to report back on this.

Documents and statements are reviewed and discussed. There being no further questions, there is a motion to accept;

Motion: To accept the report as given. 2nd

Motion carries

1. Overview
 - a. Balance Sheet
 - b. Profit & Loss Statement as of 7.26.20
 - c. Profit & Loss Budget to Actual as of 7.20.20
 - d. Supporting documents: Optum Financial Statement Q1 2020, Wells Fargo Checking 6.30.20

VIII. Old Business: Board of Governors, Consideration of Governor Candidates to fill (1) 3-year term:

Texas ACOFP has the privilege of vetting three potential candidates to fill Dr. Mario Sanchez' unexpired term.

1. Justin Amaro, D.O.

Dr. Stasi Benson speaks for Dr. Amaro as her colleague. He has been in private practice seven years in Amarillo. He performs OMT and volunteered his services to co-lecture with her at the last Joint Annual Convention and did an outstanding job. He was active student leadership as well as currently serves on a national ACOFP committee.

2. Sujan Gogu, D.O.

Is a colleague of Dr. Czewski's, who speaks very highly of him. Dr. Gogu contacted Texas ACOFP and is eager to serve. Sent his CV for our review. He is AOBFP certified and currently locum tenens for his local urgent care in McAllen. He has participated in mission trips to the Dominican Republic and India.

3. Dr. Simonek

Another colleague of Dr. Czewski, who speaks very highly of him as well.

The candidates are discussed. Dr. Taveau feels a letter of interest from each candidate will be helpful for final selection.

Motion: To request Letter of Interest from each candidate 2nd

Motion carries. Kris will contact each.

IX. New Business

CME Considerations

1. Texas ACOFP Development of On-line CME

a. Many choices currently exist. Do we need to add to the competition?

This question is brought forward for consideration and discussion. Currently, the TOMA website, in partnership with Texas ACOFP, is offering on-line webinars in lieu of live CME at the 2020 Joint Annual Convention (canceled due to COVID 19).

Those on the call are in favor of offering on-line CME on the Texas ACOFP website. Dr. Audrey Jones offers to donate a Zoom account for this.

Content ideas include; Ethics with Shannon Klump, D.O. and Human Trafficking. Dr. Jones has an FBI contact. Dr. Hall also has contact information for the agent who spoke at the 2019 Joint Annual Convention. Additionally, Dr. Taveau, in partnership with Heather Aguirre, DO, volunteers a weekly 'Lunch and Learn' course, live 52 weeks per year.

2. Regional CME – Live Programs

a. COVID concerns

b. If proceeding, what measures will be enforced?

c. Options: Rockwall (early fall), San Antonio (late fall)

Due to the success and small, loyal following, the subject of offering live Regional CME programs is brought for discussion.

Dr. Hall offers Hendrick Medical Center as an option. The facility is quite large, making social distancing easy and masks would be required of attendees. Dr. Hall and Kris to coordinate.

3. Donation Request: ACOFP Foundation – to fund qualified 3rd years and resident travel to AOBFP Exams

Idea to provide Ethics CME for donations only, with 100% of the net-profit to the ACOFP Foundation for this purpose.

Additionally, a motion is made to donate \$500 now.

Motion: To donate \$500 to the ACOFP Foundation, allocated for resident and qualified student travel to AOBFP Exams. **Motion 2nd**

There being no objections, the motion carries.

X. Schedule Next Meeting

Next meeting will be held at the end of September. Kris to send out potential dates.

IX. Adjourn

There being no further business, the meeting is adjourned at 9:00 p.m.

Respectfully submitted,
Kris Beavers, Executive Director

**Texas ACOFP
Minutes
Board of Governors Meeting
September 29, 2020 7:00 PM
Zoom Meeting**

I. Call to Order – Katarina Lindley, DO, FACOFP, President

Meeting was called to order at 7:06 PM

II. Invocation, Osteopathic Pledge, Pledge of Allegiance,

Invocation given by President Lindley, Dr. Taveau led pledge of allegiance to the United States flag and to the Texas state flag, Dr. Benson led the osteopathic pledge.

III. Roll Call

Katarina Lindley, D.O., FACOFP - President
Anastasia Benson, D.O. – President-Elect
Carol Browne, D.O. – Vice-President
Charles Hall, D.O. – Secretary/Treasurer
H. Sprague Taveau, IV, D.O. , MBA, FACOFP – Immediate Past & Past President
David Mason, D.O. , MBA, FACOFP – Governor
Stephen McKernan, D.O., FAAFP, FACOFP - Governor
Katherine Pederson, D.O. - Governor
D. Tyler King, D.O. – Resident Governor

IV. Minutes

Minutes from our last Board meeting on July 30, 2020 were reviewed.

Motion: To Approve

Motion 2nd Motion carries

V. Liaison Reports

1. Colleges:

A. TCOM – David Mason, D.O., FACOFP

Dr. Mason reports that TCOM students are now attending certain classes on campus (OMM skills and PE exams). The school maintains a 1-8 ratio of faculty member to student. Currently there are 240 students, split into 60 per lab. Residents are also helping with OMM. Video aids are also helping students grasp material.

B. UIW – Carol Browne, D.O.

Dr. Browne reports that first -year student classes are still virtual due to San Antonio being heavily hit with COVID. Second year students are however on campus for clinical skills classes that will start in October. Additionally, UIW's first class is in their 4th year and are applying for residencies. There is much hope and prayers for their safety and positive outcomes in their travels. Educators are typically teaching six hours per day and spread thin at time between on-line and in person classes.

C. SHSU - Stephen McKernan, D.O., FAAFP, FACOFP

Dr. McKernan reports that SHSU students are now attending class in person at a rate of 6 – 10 at a time. There have been a few COVID scares on campus, but so far no new cases. Students are generally not in favor of masks and tend to doubt the virus.

VIII. Old Business: Board of Governors, Consideration of Governor Candidates to fill (1) 3-year term:

President Lindley leads the discussion of candidates to fill the unexpired term of Dr. Mario Sanchez.

All candidates are well-qualified and highly recommended. It is also noted that Dr. Gogu has been eager to serve and the most responsive; quickly providing his CV and Letter of Interest as well as checking in often regarding the position of Governor.

1. Justin Amaro, D.O.

2. Sujan Gogu, D.O.

3. Dr. Simonek

Motion: To Discuss 2nd

Discussion: Dr. Lindley reiterates that Dr. Gogu has been very responsive and interested in serving. Dr. Browne, Dr. Hall and Dr. McKernan also express being favor of Dr. Gogu.

The question is called. **Motion:** to accept the nomination of Sujan Gogu, D.O. to fill the unexpired term of Mario Sanchez, D.O. for Texas ACOFP Governor

Motion 2nd Motion Carries

**IX. New Business
CME Consideration**

1. Regional CME –

Board is asked to consider a new approach to 1-hour Live CME webinars, beginning with;

A. Utilizing a ‘Call for Presentations’ approach via email to Texas ACOFP members and qualified non-members to provide voluntary (or for minimal speaker fee), 1-hour lectures appropriate for Family Medicine.

This would foster additional relationship with our members. Presentations could also be solicited from students and residents who might benefit from the practice of preparing and giving lectures, as well as enhance their CV. Would also promote camaraderie and interaction. Dr. King voices concern that attendance is affordable for students and residents. Traditionally, Texas ACOFP and TOMA alike have not charged students or residents to attend programming and there are no plans to change this model.

B. Program Committee volunteers will also be needed to review proposed lectures and select content most appropriate for family medicine.

X. Schedule Next Meeting

Next meeting to be held in early December. Kris to poll the Board for dates.

IX. Adjourn

There being no further business, there is a motion to adjourn the meeting.

2nd Motion carries Meeting concludes at 7:51PM.

Respectfully submitted ,

Kris Beavers, Executive Director

**Texas ACOFP
Minutes
Board of Governors Meeting
December 8, 2020 8:00 PM
Zoom Meeting**

I. Call to Order – Katarina Lindley, DO, FACOFP, President

Meeting was called to order at 7:08 PM

II. Invocation, Osteopathic Pledge, Pledge of Allegiance,

Invocation; H. Sprague Taveau, IV, D.O., FACOFP - Past President

Osteopathic Pledge; Charles Hall, D.O., Governor

Pledge of allegiance to the United States flag and to the Texas state flag; Katarina Lindley, D.O., FACOFP, President

III. Roll Call

Katarina Lindley, D.O., FACOFP - President

Anastasia Benson, D.O.– President-Elect

Carol Browne, D.O. – Vice-President

Charles Hall, D.O. – Secretary/Treasurer

H. Sprague Taveau, IV, D.O., MBA, FACOFP – Immediate Past & Past President

David Mason, D.O., MBA, FACOFP – Governor

Stephen McKernan, D.O., FAAFP, FACOFP - Governor

Katherine Pederson, D.O. – Governor

Audrey Jones, D.O. – Governor

Sujan Gogu, D.O. - Governor

D. Tyler King, D.O. – Resident Governor

Robert C. DeLuca, D.O., FACOFP *dist* – ACOFP Immediate Past President

Rodney M. Wiseman, D.O., FACOFP *dist* – ACOFP Past President

IV. Minutes

Minutes from our last Board meeting on September 29, 2020 were reviewed.

Motion: To Approve

Motion 2nd **Motion carries**

V. Reports

1. ACOFP - Robert C. DeLuca, D.O., FACOFP *dist* – ACOFP Immediate Past President

Highlights: Dr. DeLuca reports that Nicole H. Bixler, D.O., FACOFP has been inaugurated President of the ACOFP. Due to cancellation of 2021 in-person ACOFP spring convention, Dr. Bixler was inaugurated at the home of Past President, Jeff Groves, D.O., FACOFP of Florida. Due to continued concerns of COVID19 pandemic and present overtaxing of healthcare system, ACOFP, at no financial loss was able to cancel the hotel contract for the convention and will again offer the entire program on-line. This decision was in keeping with the success of 2020 spring convention, with 1200 attendees. Additionally, ACOFP realized \$900,000 due to carrying stop-loss insurance on the convention helping retain a positive cash flow.

Additionally, Dr. DeLuca reports that AOA now accepts the ABMS certification exam. As a result, they have received 200 applications to date. Also to date, 2500 students have signed up for the in service exam.

2. Colleges of Osteopathic Medicine

A. TCOM – David Mason, D.O., FACOFP

Dr. Mason reports that 4 – 6 students are documented COVID positive. Third and fourth year students are on rotations which increases their exposure to the virus; PPE is provided however. Residents are currently seeking interviews; most are conducted on-line which makes it difficult to get a feel for the program. Dr. Mason also reports that OBGYN rotations are harder to find. Dr. Hall offers Hendrix Healthcare System in Abilene as a possible option and agrees to look further into the potential.

B. UIW – Carol Browne, D.O.

Dr. Browne reports that second-year learners are back returned to campus in October. Efforts are being made to catch student up and prepare them for clerkship. Three faculty members are reported COVID positive with 1 student (asymptomatic). Fourth-year students are interviewing for residencies, however as UIW is a new school, their reputation is still in formation making it more challenging for residency acceptance.

C. SHSU - Stephen McKernan, D.O., FAAFP, FACOFP

Dr. McKernan reports that he is quarantining due to student COVID exposure and spread despite separating students into different didactic communities to minimize exposure and spread. Many in the community still doubt the validity of COVID's existence and held the annual Fall Festival. The local hospital is currently averaging 12 ICU patients per day with staff operating at maximum capacity. SHSU student rotations are set to begin in 2022.

VI. Introduction of new Governor, Sujan Gogu, D.O.

President Lindley welcomes new Governor, Sujan Gogu, D.O. to the Board. Dr. Gogu expresses pleasure in joining the Board. He is board certified in Family Medicine, Pain Management, Sports Medicine and practices OMM.

VII. Financial Report – Kris Beavers, Executive Director

Financial documents sent in advance of the meeting are reviewed; Balance Sheet, Profit and Loss, Profit and Loss, Budget to Actual through 12.6.2020 and Dean Jacobson Financial Statement 3rd Quarter 2020

Overall, given the difficult year and associated revenue loss from cancellation of live Joint Annual Convention, Texas ACOFP is stable due in part to long-term conservative fiscal management, an upturn in membership dues revenue and CME offerings which included a live program in Abilene (March 7, 2020 prior to COVID shut-down; Charles Hall, D.O., Program Chair) and two on-line Ethics lectures provided courtesy of Shannon Klump, D.O. Both Ethics lectures were marketed as for donation with net proceeds to benefit the ACOFP Foundation's initiative to support travel to AOBFP exams for residents and qualified students.

VIII. New Business

1. ACOFP Foundation – consideration of on-going support

Due to the uncertainty of COVID's effect on revenue through 2021, President Lindley recommends this agenda item remain open for consideration. Rather than committing to a set monthly or annual amount, Texas ACOFP will continue to raise private donations and offer fund-raising CME activities to generate support for now. Those on the call are in agreement.

2. ACOFP Board Nominations

ACOFP Board nominations are due by December 15, 2020 and President Lindley encourages those who are interested to begin the process early as being accepted can take several years. She also recommends networking with others on the national and state level as well as seeking positions on ACOFP committees, attending national and state conventions and serving as a delegate.

IX. Schedule Next Meeting

The next meeting will be scheduled for January. Kris to poll the Board for dates.

IX. Adjourn to Executive Session

President Lindley calls for Executive Session

Respectfully submitted;
Kris Beavers, Executive Director

Attachments:

1. Balance Sheet as of 12.6.20
2. Profit and Loss as of 12.6.2020
3. Profit and Loss, Budget to Actual through 12.6.2020
4. Dean Jacobson Financial Statement 3rd Quarter 2020

X. Addendum: Executive Session

In executive session, President Lindley asks the Board to consider a year-end bonus for Kris. The Board agrees to \$5000.

2021

Texas ACOFP Board of Governors Meeting | Wednesday, May 26, 2021 8:00 PM via Zoom

Minutes

I. Call to Order

Meeting was called to order at 8:07 PM

II. Invocation, Osteopathic Pledge, Pledge of Allegiance, Pledge of Allegiance Texas State Flag

Invocation and pledges were led by President-Elect Benson.

III. Roll Call

Katarina Lindley, DO, FACOFP - President

Anastasia Benson, DO – President-Elect

Dave Mason, DO, FACOFP – Governor

Stephen McKernan, DO, FAAFP, FACOFP

Kat Pederson, DO

Sujan Gogu, DO

IV. Minutes

Due to lack of quorum, approval of Minutes from meeting of December 8, 2020 were tabled until next meeting.

V. President's Report – Katarina Lindley, DO, FACOFP, President

President Lindley reports that many of the challenges faced during the 2020-2021 fiscal year are largely behind us. And with the increasing stability brought about by increased control over spread of COVID 19, she is ready to relinquish the role of President to President-Elect Stasi Benson.

President Lindley's decision opens vacancies for Vice President and Secretary/Treasurer. She has spoken with Governor, Dave Mason, DO, FACOFP (whose three-year term ended 2020 and has graciously continued to serve) and he is willing to assume the position of Vice President. Additionally, Stephen McKernan, DO, FAAFP, FACOFP is willing to serve as Secretary/Treasurer.

Also reported is the recent sale of the TOMA building at 1415 Lavaca Street, of which ten percent of the net profit is due to Texas ACOFP (resolution passed during the TOMA 2018-2019 HOD) (\$233,061.90).

Additionally, the Annual Convention is in two weeks. Update from TOMA Executive Director, Jill Sutton; masks will be not required (in response to updated hotel guidelines related to decreased Texas regulations). Also, Brandon Lewis, DO will host the traditional celebratory reception Saturday evening in the Presidential Suite.

Also, the TOMA Board will meet Thursday and President Lindley asks those on the call if any plan to attend in person. President-Elect Benson is undecided and may not attend in person as she is uncomfortable with no masks and reality that peer pressure can affect whether others wear theirs or not. And there is no way to know who is/isn't vaccinated. Taking this risk is also in opposition to our published stand on COVID safety measures and as leaders in our profession we are not supporting our own recommendations.

Others on the call voice support for these talking points. Dr. McKernan disagrees with mask changes published two weeks before convention, when those who signed up did so under the original guidelines. Dr. Mason voices support of the same and fact that a number of children are also unvaccinated.

Those on the call are in support of President Lindley writing letter to TOMA RE masks and late changes so close to the event. The letter is composed during the meeting and emailed to Jill.

VI. Liaison Reports

1. Colleges:

A. TCOM – David Mason, D.O.

Dr. Mason reports that on-campus events have returned in limited numbers. That in-person classes are to resume at start of new semester. Results of the match were good back in March despite COVID challenges. All but two or three matched and those were able to be placed in alternative settings.

B. UIW – Carol Browne, D.O.

Postponed

C. SHSU - Stephen McKernan, D.O., FAAFP, FACOFP

Dr. McKernan reports that SHSU started their first class during challenging times. Fortunately, there was no spread of COVID in the building. And while the building was not specifically designed with pandemic in mind, it's designed worked very well with the inclusion of small breakout rooms and other amenities.

2. Program Committee / Update on 2021 Joint Annual Convention

As of May 26, 2021, the total number of registrants is 154 (with 81 in-person and 73 virtual).

Exhibitors – 7 (note from Jill that booth sales are stopped because of the low numbers for in-person. Those vendors exhibiting in person will also be featured on the virtual platform.)

VII. Financial Report – Kris Beavers

Again, despite the challenges presented by COVID; fewer CME events (2 virtual) and no in-person regional CME, our financials are healthy with positive gains in membership.

Also, due to sale to TOMA Building, we need to designate which account to have funds transferred into. Options: 1. operating (Business Checking with Wells Fargo), 2. Money-Market (American Funds) or 3. Investment account (LPL Financial) (both through Dean Jacobson).

Due to lack of quorum, this is a discussion-only. Dr. McKernan is in favor of investment account since operating account is at \$76,386.22. Dr. Benson requests a five-year performance report from Dean Jacobson before adding additional monies. Kris to contact Dean Jacobson tomorrow.

VIII. New Business

1. Sale of TOMA Building – net to Texas ACOFP

As discussed by President Lindley in President's report. See above.

2. Board member matriculation and recruitment of new officers

As discussed by President Lindley in President's report. See above; Dr. Mason will move into Vice President, Dr. McKernan to Secretary/Treasurer.

Still needed are three Governor positions. Two with three-year terms expiring in 2023 and one with a term expiring in 2022.

Dr. McKernan has spoken with his colleague, Sharon Ramsey-Jimenez, DO and she has agreed to serve as Governor. President Lindley suggests that a recent Fellow applicant from the VA may be a possibility. And Dr. Benson will reach out to colleague Justin Amaro, DO to see if he is still willing to serve.

3. Inauguration of Anastasia Benson, DO at the Annual Convention.

It is agreed that her inauguration will be virtual rather than in-person.

IX. Old Business

1. Scholarship Fund in honor of H. Sprague Taveau, IV, D.O., FCOFP

This subject to be revisited as TOMA outlines their criteria.

President Lindley also suggests contacting former Texas ACOFP President, Katie Lincoln, DO, who worked with Dr. Taveau for several years and enjoyed a strong relationship with him and his family, to help determine criteria and as part of the awards committee for choosing appropriate candidates/applicants for the scholarship.

IX. Schedule Next Meeting

To be discussed

X. Adjourn

There being no further business, the meeting is adjourned at 8:56PM

Texas ACOFP Board of Governors Meeting | Wednesday, October 27, 2021 8:15 PM via Zoom Minutes

I. Call to Order

Meeting was called to order by President Elect, Carol Browne, DO at 8:20 PM.

II. Invocation, Osteopathic Pledge, Pledge of Allegiance,

Invocation given, and pledges led by, President Elect, Carol Browne, DO

III. Roll Call

Anastasia Benson, DO - President

Carol Browne, DO, FCOFP – President Elect

Dave Mason, DO, MBA, FCOFP - Vice President

Stephen McKernan, DO, FAAFP, FCOFP – Secretary/Treasurer

Katarina Lindley, DO, FCOFP – Immediate Past President/Past President

Shannon Ramsey-Jimenez, DO, FCOFP - Governor

D. Tyler, King, D.O. – Resident Governor

IV. Approval of Minutes

Minutes from the Board meeting of May 26, 2021 are reviewed. Several corrections made in real time.

Motion: To approve the corrected Minutes of ay 26, 2021

2nd Motion approved

V. President's Report – Anastasia 'Staci' Benson, DO – President

President Benson reports that Texas seems to be enjoying a measure of relief from COVID19. She is currently working with Dr. Browne on the TOMA 2022 Mid-Winter Conference program and that volunteers are needed. She also revisits her plan for a Texas ACOFP ladies retreat. Originally planned for fall of 2021, but postponed due to rise in COVID cases in Texas and nationwide. However, with cases decreasing, she is now looking toward late spring of 2022. The retreat would ideally focus on topics such as promoting female leadership at home and work, handling burnout. Other considerations include offering scholarships to students and residents.

VI. Liaison Reports

1. Colleges:

A. TCOM – David Mason, DO, MBA, FACOFP

Dr. Mason reports that things on campus are going well. There were 240 1st year students who started class in 2021, and despite pandemic challenges they are doing well with in person classes. Clinicals are underway for the 3rd and 4th students which are also going well. Campus wide, there is use of proper PPE and student access to vaccines.

B. UIW – Carol Browne, DO

Dr. Brown reports that UIW graduated their 1st class in May. Their students were successful in the Match, and overall did well. She also notes that their White Coat honored both 1st and 2nd year students on the same day, in separate ceremonies.

Additionally, UIW COM has been officially accredited for seven years. This spring, on campus classes were a hybrid of in person and remote, but as of now they have fully returned to in person learning. Dr. Brown noted that on campus, they saw a rise in COVID cases when masks were not worn (state school and cannot enforce mask mandate). When use of masks was reinstated however, cases declined and that 90% of students are vaccinated (self-reported). Dr. Brown also announced that Dean, Robyn Phillips-Madson, DO, MBA, FACOFP is retiring in May of 2022 and that a replacement search is underway.

C. SHSU - Stephen McKernan, DO, FAAFP, FACOFP

Dr. McKernan reports that SHSU has started their 2nd class of students. Because they are also a state school, mask usage on campus can't be mandated, and that students are predominately not wearing them. Last year, there were no known cases, however they had to cancel White Coat Ceremony when 65 students left ill (but no confirmed cases from the event). When the White Coat Ceremony was rescheduled (held last weekend), Robert DeLuca, DO, FACOFP, Past President Texas ACOFP and ACOFP, attended and spoke. Dr. McKernan also spoke of his pleasure that students are very involved in community outreach. One focus is on underserved school, when a recent even was held, faculty reported wonderful feedback, "This is the best thing students have done all year!"

VII. Financial Report – Anastasia Benson, DO - President

President Benson gives the financial report:

Texas ACOFP received payment from the TOMA in the amount of \$233,061.90 as our portion of proceeds from the sale of the building on Lavaca Street. These funds were deposited to our Wells Fargo Checking account (general operating account and non-interest bearing) on July 23, 2021.

Wells Fargo account balance as of 9/30/2021 (most recent statement) \$304,592.98.

(Additionally, Texas ACOFP received payment from TOMA for our portion of the profit (net revenue \$57,307.75) from the 2021 Joint Annual Convention in the amount of \$15,463.78. This was deposited to our account 10/24/2021), bringing our balance as of 10/27/2021 to \$317,716.49.)

Executive Committee met in May and again in June to discuss potential options for investment of the building sale proceeds. Of those, we discussed adding to our existing Dean Jacobson account (2) and/or potentially opening a new investment account, then evaluating the performance between both as a marker for which to continue funding for safe, long term purposes. It was the committee's consensus to seek an independent financial advisor to guide the Board's decision.

Account Summary:

Wells Fargo - \$304,592.98 (10/27/2021)

Dean Jacobson Financial Services, LLC - \$42,195.15 (9/30/21) Bond investment, slow growth but lowest risk

American Funds – (money market) \$1067.02 (9/30/21: below the threshold for interest-bearing)

Following the report, financial advisor, Larry Levi with Ameriprise Financial joins the meeting to answer any general questions on investment strategy, products, etc. (Disclosure given that he is a personal friend of Kris Beavers, Executive Director).

VIII. New Business

1. Distribution of funds from the Sale of TOMA Building – net to Texas ACOFP

A. Investment Considerations:

1. Add to existing Dean Jacobson account

2. Consideration of New Investment Account: Ameriprise Financial, Fidelity Investments

A. Funds in Reserve

After hearing from Larry and reviewing the investment considerations outlined under New Business, those on the call are in unanimous support of forming an ad-hoc advisory committee related to the search for a Financial Advisor, to include; creating an official document outlining investment philosophy, preparing a proposal for, and interviewing potential advisors.

President Benson asks that qualified others outside the Board also be allowed to contribute and serve on the search committee. She states that if anyone is uncomfortable with this, please let her or Kris know. She also asks for volunteers for the search committee and sets the goal of making a decision by/before Thanksgiving. To achieve this, the committee will plan to meet three times, once per week.

IX. Old Business

1. Board member matriculation and recruitment of new officers

A. Treasurer

Due to several factors including the recent passing of Past President, H. S. Taveau, IV, DO, FACOFP (which Dr. Lindley is currently filling) and the stepping down of Dr. Jim Czewski, DO, as well as COVID impact on in-person meetings, it has been challenging to fill unexpired terms and to recruit new Board and committee members. To this end, our Board has three vacant Governor slots and an open Treasurer position.

Secretary McKernan agrees to fill the added role of Treasurer. President-Elect Browne states has a colleague she will speak with about a Governor Position. Additional President Benson mentions she is working to staff Committees. If anyone wants to volunteer, or knows colleagues let her or Kris know.

1. TOMA – Texas ACOFP Joint H.S. Taveau, DO Scholarship Fund/Award

Past President, Katarina Lindley, DO, FACOFP also brings up the Texas ACOFP role in joint committee with TOMA to outline the scholarship fund requirements and administration of those funds. She agrees to be our Board member representative on this joint committee. She also recommends including Past President and long-time work colleague of Dr. Taveau's and the importance of working with the Taveau family to incorporate their wishes and desires. President-Elect Browne also volunteers as she has past experience with scholarship fund administration.

IX. Schedule Next Meeting

Next meeting to be held prior to Thanksgiving. Kris will send out potential dates

X. Adjourn

There being no further business, a motion to dismiss is entertained.

Motion: To dismiss

2nd Motion carries

Meeting is adjourned at 9:10PM

Respectfully submitted,

Kris Beavers, Executive Director

2022

Texas ACOFP Board of Governors Meeting | Tuesday, April 12, 2022 8:15 PM via Zoom

Minutes

I. Call to Order – Anastasia ‘Staci’ Benson, DO, President
Meeting was called to order by President Benson at 8:20PM

II. Invocation, Osteopathic Pledge, Pledge of Allegiance,

III. Roll Call

Anastasia ‘Staci’ Benson, DO, President
Carol Browne, DO, FCOFP, President-Elect
Dave Mason, DO, MBA, FCOFP
Stephen McKernan, DO, FAAFP, FCOFP
Sujan Gogu, DO
Kat Pederson, DO, MS
Fariya Fatima, OMS, TCOM

IV. Brief Review of current Texas ACOFP Mission Statement and Objectives

President Benson covers a brief review of our current Texas ACOFP Mission Statement and our Society Objectives. There is agreement from all that these need to be updated.

V. Vetting of ideas for 2022-2023 fiscal year Strategic Plan

The floor is opened for discussion on the broad topic of strategic planning for our upcoming 2022-2023 fiscal year (areas for consideration are provided in the agenda).

Member Benefits, Membership, Representation and Advocacy

Discussion:

Dr. McKernan speaks out regarding not enough younger members, students, residents. Their concerns go unrecognized, and they face resistance to change from older members. Resolutions presented through AOA, ACOFP and other member organizations, on issues important to them, such as a gun safety and social issues, are considered too liberal. It’s discouraging to them.

Dr. McKernan also recommends contacting ACOFP for resources on advocacy, help do more as we go into this election cycle. Kris will reach out to them.

Awards

Traditionally, Texas ACOFP has awarded: FP of the Year, TR Sharp Meritorious Service Award, and Student Doctor TR Sharp Meritorious Service Award. Proposed is a new award, Best Family Practice of the Year.

Discussion:

Proposed is a new/expansion meritorious service awards: Student Meritorious Student Award, and Resident Meritorious Service Award

Award criteria to be determined. Student chapters of all Texas COMs would nominate students based on meeting the established criteria. Resident award criteria to be determined as well.

Communication, Social Media

Discussion:

Dr. Gogu speaks in favor of using social media to communicate with the younger generation of physicians, students and residents. Perhaps there is interest from them in providing content material.

This sparks interest in potentially hiring a social media content generator. Dr. Browne agrees, and likes the idea of Texas ACOFP adopting student-learners example in re-posting AOA, ACOFP content to our Facebook page/social media outlets. (anything else Texas ACOFP leadership may want to vet and pre-approve).

Dr. Benson agrees to speak with the social media provider she works with for her practice. Find out the cost to hire such a person for Texas ACOFP.

S/D Fatima speaks in favor of social media and its value (when considering involvement in Texas ACOFP, she viewed our Facebook page, and saw that our last post was 2019). She recommends weekly posts, and emailing students a ‘Follow Us’ invitation to connect. Additionally, Texas ACOFP should contact current COM officers, requesting the names and contact information for newly-elected officers.

Student and Resident support

Discussion:

Dr. Browne has also named recruitment of preceptors as the goal of her Presidency, “Students are our future. It’s critical they buy into our organization. The rewards of preceptorship and giving back are rich.”

Dr. McKernan states that it’s also critical Texas ACOFP be on campus as other member organizations are, such as the County Medical Society (AMA).

Dr. Benson agrees and asks what can Texas ACOFP do to be on campus? Dr. Mason suggests speaking with TCOM Student Advisor, Damon Schranz, DO, FACOFP (Texas ACOFP Past President).

Kris speaks of past Texas ACOFP tradition of BBQ dinner with incoming students back when TCOM was our only COM. Now that we have three in Texas, what can we do?

Dr. McKernan suggests consideration of planning an independent, family event on campus (look at Margaritaville Lake Resort in Conroe, TX).

Also recommended that Texas ACOFP consider attending/reaching out to students during orientation, the best time to meet students and be a presence. (Noted and calendared is: July 24, 2022 as orientation at UIW).

Continuing Medical Education

Discussion:

Dr. Browne speaks to the importance of, and Texas ACOFP mission/role in providing quality, affordable, accessible CME. The importance of bringing back regional CME programs (which have faltered during COVID and the passing of Dr. Taveau (Program Chair, key speaker) and retirement of Dr. Hall (Program Chair), relocation of Dr. Bander (Program Chair) to Oklahoma).

And the importance of seeking AAFP CME Accreditation for all of our CME offerings as so many members and practicing physicians are dually certified.

The meeting is called to an end at 9:25 PM and those on the call were pleased with the lively discussion and vetting of ideas. President Benson will call a second meeting to complete the vetting of goals and projects for our 2022-2023 fiscal year, in time for our Texas ACOFP Membership Business Meeting (during TOMA-Texas ACOFP Joint Annual Convention, this July in Arlington).

Respectfully submitted,

Kris Beavers, Executive Director

2022 – 2023 Fiscal Year – What Are our Goals?

Carol Browne, DO, FACOFP has expressed her desire to recruit more preceptors here in Texas. This will be the focus of her Presidency.

How can we best work with her to accomplish this?

- *Requests for participation in our newsletters?*
- *Personal phone calls to colleagues?*
- *Fliers in packets at the Annual Convention?*
- *Exhibit booth at the Annual Convention? Volunteers?*
- *Other ideas?*

Add QR code used during Presidential acceptance Speech

Exhibit hall table sign up on paper and QR code for preceptors/on campus presenters

Other Goals? Member Benefits – what do we offer?

A. Newsletters – currently Texas ACOFP puts out a newsletter as we have relevant content

But new ideas are needed: relevant content that is physician-driven. Consider forming a communications work-group

B. New ideas to consider

Google Groups or a Slack Channel <https://slack.com>

Slack organizes conversations into dedicated spaces called channels. Channels bring order and clarity to work — you can create them for any project, topic, or team. With the right people and information in one place, teams can share ideas, make decisions, and move work forward.

Start a quarterly magazine (<https://issuu.com>) transform your PDFs into SEO-friendly embeddable flipbooks, social stories, email graphics and more. From one to many - create once, share everywhere.

Awards

Currently, Texas ACOFP recognizes one individual per year as our Family Practice Physician of the Year. We also recognize outstanding service to the profession through the T.R. Sharp Meritorious Service Award. Propose a new award: Best Family Practice of the Year. Nominations could be 'self' submitted, or submitted by colleagues. It would recognize qualities such as (but not require all of these); Innovative business model, Community service, Creativity, Longevity or New-start up. Award recipients would be featured in our newsletter and other communications. Perhaps consider a monetary award (complimentary registration to the Annual Convention or nominal dollar amount)

Representation

- I. Political
- A. State level
- B. National
- C. ACOFP
- D. AOA
- E. Other organizations?

Continuing Medical Education

Currently, Texas ACOFP is an AOA Category 1-A CME Provider.

Currently, our only CME offering is the joint Annual Convention with TOMA. Plans are currently underway for a Women's Retreat this fall in the Dallas area.

Other considerations;

- Regional/One-Day CME programs will need new program chairs in order to continue
- Creating Virtual Programs will need technical assistance

Consideration of in-person CME program near each of our three COMS (this was once a Texas ACOFP tradition, every July held in Fort Worth/Arlington. Included BBQ dinner with incoming TCOM students, Board members attended. Interacted with students, answered questions and shared experiences.)

Our Students - How can we support and encourage?

Residents - How can we support and encourage our residents?

Advocacy and DEI - Important topics that are current and relevant.

How is Texas ACOFP supporting advocacy?

Diversity, Equity and Inclusion?

Texas ACOFP Board of Governors Meeting | Tuesday, May 17, 2022 8:15 PM via Zoom Minutes

I. Call to Order – Anastasia 'Staci' Benson, DO, President
Meeting was called to order by President Benson at 8:26PM

II. Invocation, Osteopathic Pledge, Pledge of Allegiance - Anastasia 'Staci' Benson, DO, President

III. Roll Call

Anastasia 'Staci' Benson, DO, President
Carol Browne, DO, FACOFP, President-Elect
Dave Mason, DO, MBA, FACOFP – Vice President
Stephen McKernan, DO, FAAFP. FACOFP – Secretary/Treasurer
Sujan Gogu, DO - Governor
Kat Pederson, DO, MS – Governor
Shannon Ramsey-Jimenez, D.O., FACOFP

IV. Approval of Minutes – Board Meeting April 12, 2022

Motion to Approve Minutes

2nd Motion carries

V. President's Report – Anastasia 'Staci' Benson, DO – President

As her year comes to an end, President Benson provides a brief historical summary (*) regarding Texas ACOFP Board and officer positions. At the time she ascended to an officer position, there was not a lot of tenure on the Board and there was discussion by the Executive Committee members on whether the Presidential term should be extended to two years, which situationally made sense at the time. President Benson opens the floor for discussion.

President-Elect, Browne states that if the Board feels it best for President Benson to serve a second year, she would support this and stay on the added year. She also voiced concerns from a colleague that two-year Presidential terms might deter future leadership from joining our Board, due to total length of tenure and time to move into an officer position. She also references the terms of Immediate Past President, and Past President will give President Benson two additional years on the Texas ACOFP Board.

Vice President Mason voices appreciation for the history provided and for the term-extensions needed at that time, and speaks in favor of honoring current Bylaws officer terms of one year.

President Benson also notes that with recent changes in ACOFP (national) Bylaws, Texas ACOFP Bylaws need to be updated to more closely reflect those. She volunteers to chair the Bylaws Committee with updated version presented to our membership for vote prior to our 2023 Membership Business meeting.

President Benson also speaks of completing our financial goals and policies to set our organization up for future financial success over the next few decades. She is also setting up a meeting with another financial advisor who works with non-profits, small organizations. She will send out an invitation in the next week or two for anyone who is able to attend, to hear this additional opinion on investing strategies. If there are volunteers willing to join this search committee, please contact her.

[Historical Summary: Incumbent President, H. Sprague Taveau, IV, DO, FACOFP served two consecutive terms due to President-Elect, Jim Czewski, DO's desire to step down to care for his terminal son. Following Dr. Taveau's two-year term, President-Elect, Katarina Lindley, DO, FACOFP also served two consecutive terms to fill the matriculation gap.]*

VI. Liaison Reports and New Student Orientation Dates

1. Colleges:

A. TCOM – David Mason, D.O., MBA, FACOFP

Vice President Mason reports that today and yesterday TCOM held their Conclave on campus, providing faculty development for GME and UME affiliates. This went very well. Next Wednesday is graduation for fourth-year students. Third-year students finished classes Friday and transitioned to fourth-year students. Second-year students are busy studying for Boards.

B. UIW – Carol Browne, D.O., FACOFP

President-Elect Browne states UIW just had their second graduation on May 7, 2022. Class did extremely well in the match, more than 99% (only one student, with specific specialty, did not find a match in that specialty). UIW started an academic scholarship program this year, which is going very well (Fellow academic scholars program that is combination OMM, MNM. Orientation week for first year students begins July 18th. UIW also has a new Dean stating, Dr. David Pham (from Pacific Northwest Campus, and is friends with Dr. Phillips-Madson).

C. SHSU - Stephen McKernan, D.O., FAAFP, FACOFP

Secretary-Treasurer Dr. McKernan reports that SHSU just finished its second year of classes. Rotations start August 1, 2022. Prior to this students will complete a unique clerkship preparation and complete COMLEX before going out. Rotation sites are spread out across south Texas and several local to Houston.

VII. Financial Report – Kris Beavers

Profit and Loss statement for 2022 is presented, along with Budget-to-Actuals Comparison of 2018 – 2021 in preparation for creating budget for fiscal 2022-2023. Membership dues were up significantly in 2021 (perhaps catch-up for not paying dues during COVID19), otherwise income and expenses have remained largely the same. Additionally, expense categories have been expanded to provide additional clarity rather than lump all under 'Communications'.

Floor is opened for questions. Secretary-Treasurer Dr. McKernan asks for account balances and whether financial statements can be accessed on-line. He also sees value in moving a portion of the checking account balance at Wells Fargo into our money market account for now.

Account balances: Wells Fargo is currently at \$325,724.74 as of 5/17/2022. American Funds Money Market balance is \$1067.06 as of 3/31/22, Linsco Private Ledger investment account balance is \$41,827.74 as of 12/31/21. (Kris will send a Balance Sheet and account statements to the Board).

VIII. New Business

1. Annual Membership Business Meeting Items

A. When to hold and where?

President Benson explains that traditionally, our Annual Membership Business Meeting is held during the Annual Convention at the close of the Inaugural President's Luncheon during the Annual Convention. It is often poorly attended due to overall length of the luncheon and the start of afternoon CME lectures. So, the floor is opened to brain-storming ideas for how best to address this problem and improve attendance.

Options include a virtual meeting, with perhaps an Ethics lecture as a draw. This would give members an opportunity to interact with Board members in real-time, ask questions and hopefully raise interest in serving on the Board, be a format that appeals to younger members. Another option would be emailed/on-line ballots.

Secretary-Treasurer McKernan speaks in favor of continuing with in-person meetings. President-Elect Browne agrees that change is needed and suggests Friday. The schedule for 2022 Annual Convention shows Lunch-On-Your-Own, making this a viable option if it is affordable. This could be offered as a hybrid meeting of in-person/on-line attendance.

President Benson suggests a coffee-tea-cookies reception as a more affordable option, held toward the end of Friday lunch break. Thirty to forty-five minutes should be sufficient. Dr. McKernan speaks in favor of a refreshment break as attendees may not return from lunch in time for our business meeting.

Dr. Ramsey-Jimenez speaks of OPAC receptions, traditionally held in the evening, private room, bring in outside beer, wine, hors d'oeuvres. This option may not however allow enough space for a larger group (upwards of fifty for our business meeting).

Secretary-Treasurer McKernan asks about an offsite meeting although restaurants near the Sheraton Arlington are limited. President Benson asks Kris to check with Jill on pricing for lunch and for dessert break (12:30 – 1:15, or 12:30-1:00 PM, give people time to get lunch if we're only providing a break).

Another option would be to utilize one of the other refreshment breaks, and prior-to, check member's off from a list, then give a drink ticket for the Networking reception (Friday), or President's reception (Saturday). This might be viewed as a 'bribe' however and both President-Elect Browne and Secretary-Treasurer McKernan speak again in favor of an inexpensive lunch as a worthy investment toward elevating Texas ACOFP image to our membership. Consensus: Kris will get food prices and a list of registered attendees from Jill, and report back on this for invitation purposes. Invitation could offer drink ticket for one of the receptions (needed for *every* beverage), promote Incoming President, generate excitement about our organization. Dr. Ramsey-Jimenez speaks in favor of breakfast pricing too as this is usually less expensive.

A Friday business meeting would also allow Texas ACOFP to approve new officers and President before Saturday's inauguration. Organization business such as budget approval, promoting President Browne and activities such as regional CME and need for volunteer speakers, preceptor participation and more.

2. New Officers

President Benson speaks of the need to recruit new Governors as each year two Governors roll off or matriculate up having served their three-year term. Current Board members are asked to speak with colleagues. This can also be addressed during Business meeting. Annual Convention will also provide opportunities for current Board members to speak face-to-face with attendees to generate interest and a sense of belonging to the organization.

3. Annual Awards

To date, one nomination has been received, others are anticipated. Our Awards Committee will meet and review nominees prior to next Board meeting. Anyone interested in vetting nominees please let President Benson or Kris know.

IX. Old Business

1. Secretary of State

Kris reports having filled out application with Texas Secretary of State, for the purpose of filing business reports, as this will be requested by most financial institutions when opening a new account. However, the application submitted was declined as Texas ACOFP business name does not include 'Association'. This topic is tabled

IX. Schedule Next Meeting:

Next meeting to be held Tuesday, May 31, 2022, to finalize all business prior to Annual Membership Business Meeting. Kris to send out meeting invite.

Agenda items:

1. Approve Award Nominees
2. Finalize 2022-2023 Board of Governors
3. Finalize 2022-2023 Budget

Current Texas ACOFP Awards are: Family Practice Physician of the Year, TR Sharp Meritorious Service Award and Student TR Sharp Meritorious Service Award (recognized in our Bylaws). Resident TR Sharp Meritorious Service Award is new and will need to be added. Kris to contact current student Presidents at each school for nominations.

X. Adjourn

There being no further business, the meeting adjourns at 9:45PM

Respectfully submitted,
Kris Beavers, Executive Director